



250th TOWN ANNIVERSARY COMMITTEE

MEETING MINUTES for Tuesday, May 10, 2016

MEMBERS

PRESENT: Virginia Simms George (Chair), Dale Rains (Treasurer), Norm Corbin (Clerk), David Carlson, Cathy McAuliffe, Amelia Graham, Robert Marchetta, Lorna Helms

ABSENT: Thomas Lowe (Vice-Chair),

OTHERS: Dawn Rand (Selectman), Bill Pantazis (Selectman), Andy Dowd

Meeting called to order: 5:30pm.

Meeting Minutes: The meeting minutes for April 19, 2016 were accepted.

• Chairman Update:

- The 250th Committee annual report was published and looks very good
- Thanks to Amy, Lorna and Cathy for selling items at the Town Meeting
- The Community Advocate News ran a very good article on Clair Swan who ran the Town's 200th Gala with her husband.
- Armeno's Coffee is requesting more 250th buttons. Amy will bring the few she has. Norm will order 500 more.
- Will we need any additional printing at Assabet High School before the school goes on summer break?

• Finance Committee & Fundraising

- The request for \$20k passed at Town Meeting
- See attachment for updated financial information
- We are in good financial condition, no need to solicit additional funds
- **Quilt:** We need to select a few strategic events to show the quilt and sell tickets. Decision at next meeting.
- **Cookbook:** 150 recipes have been received. New deadline is May 15th. The Historical Society contacts for old photographs are Bob Ellis & Ellen Racine. The goal is to have the cookbook at the printers by mid-June.

• Town Sponsored Events:

- **Town History Trolley Tour (May 15, 2016) –**
 - The Trolley brochure was prepared by Virginia and reviewed at the meeting. Just a few small edits were made. 100 copies will be printed at Town Hall then folded by Lorna and delivered to Norm.
- **5K Road Race (May 21, 2016) –**
 - Virginia will help out
 - 131 5K runners and 22 1K family walkers have registered
 - Ron Goodnow will be the photographer for this event
 - Andy will inform the DPW about the event
 - Proposed schedule is attached
- **Family Fun Day (August 14, 2016) –**
 - Held a meeting last night, event organizing is going well
 - A June 7th meeting is planned with student volunteers. Forty volunteers are expected. A motion was made by Lorna and 2nd by Bob to give each student volunteer 250th T-shirts. Motion passed unanimously.

- *Pre-Fireworks (September 17, 2016)* – No Report
- *Applefest Parade (September 18, 2016)* – The committee needs to decide how we should support parade funding requests from different organizations.
- *Cemetery Tour (September 24 , 2016)* – No Report
- *Masquerade Party (October 29, 2016)-*
 - The Double Tree by Hilton has been booked
 - Period dress is encouraged
- *Guest Speaker (No Date selected)*
 - Bob has been in contact with Mr.Ray Raphael who authored “*The First American Revolution: Before Lexington and Concord*”. He is planning to be in Worcester in the Fall so his program will be scheduled during that time.
- “*Hidden History: Discover Northborough’s Past via 50 Historic Markers*” – No Report
- *Community & Civic Organization & Other Events:*
 - *Other Events:*
 - Unitarian Church - Memorial Day Concert, Dave is coordinating the event with them
 - The Northborough Area Community Chorus: “America in Song” concert was held on May 7th. It was very well done. Virginia thanked Andy and Tom for participating as part of the 250th committee

Next 250th Committee meeting: 24 May 2016 at 5:30

With the following reports to be given:

- Finance
- Race review
- Trolley Tour review
- Cookbook
- Family fun day
- Buttons order
- Eagle Scout Project for 50 historic markers will be updated
- Applefest Parade financial support guidelines

Motion to adjourn made at 6:35

Respectfully submitted,
Normand Corbin, 250th Anniversary Secretary

Cash Flow - Earliest To Date
1/1/2015 through 5/10/2016

for May 10 Mtg.

(1)

Page 1

Category	1/1/2015- 5/10/2016
INFLOWS	
5K Fees	1,380.00
Donation	81,128.00
Gala Tickets	18,698.00
Golf Tournament - Fall	5,780.00
Merchandise Sales	2,405.00
Quilt Raffle Tickets	200.00
TOTAL INFLOWS	109,591.00
OUTFLOWS	
5K Expenses	36.50
Administrative	250.00
Gala	22,354.73
Golf Tournament Fall	4,610.34
Historical Activities	1,554.00 → Trolley fee
Kickoff Event	277.40
Merchandise Purchases	7,929.16
Pole Banners	2,791.03
Printing	5,955.81
TOTAL OUTFLOWS	45,758.97
OVERALL TOTAL	63,832.03

for May 10th Mtg

(2)

Road Race May 21, 9 am

All people help at the registration table please show up at 7:15 at Zeh school

8:30-8:45 Stretch

8:45-8:50 Cathy to thank the committee 1 min

Norm 2min to know the historical part of race

Virginia 2 min to talk on the 250

8:50 National Anthem preform by the ARHS Appecella group (4 students)

9 am Start Virginia to start with the boat horn

9:15 ish first runner in need 2 ppl to hold the tape for person to break

9:45- 10 am Fred George(?) to be MC and will start the awards

★ As of May 9, 131 runners and 22 1K total 153 family

158 Tshirts ordered and 200 250th medals

2 Trophies overall male and female

Medals for 1, 2, 3 place in 6 categories for both male and female (19 and under, 20-29, 30-39, 40-49, 50-59, and 60 plus)

One of our bronze sponsors would like to put a flyer for Northboro/Southboro youth football and cheer association signup in each runners bag?